

Appendix 4E

ECOLOGICAL GIFTS (ONTARIO) PROCESS

PROCESS FOR CERTIFYING ECOLOGICAL GIFTS IN ONTARIO

May 31, 1999

References are to Environment Canada's Environmental Conservation Branch (ECB), and to staff members Simon Llewellyn, Nancy Patterson, and Deb Lauder.

WHO	WHAT	HOW LONG
Donor	Express interest in donating land	
Recipient/Donor	Collection and summary of required information to support certification of land as ecologically sensitive	
Recipient	Submission of information to ECB (to D. Lauder's attention)	
ECB - DL	Review of submitted material (A-E), follow up with recipient for additional information if required	1 week
ECB - NP	Review of submitted material (F-H), follow up with recipient for additional information if required, site visit if required, make recommendation on certification to S. Llewellyn	3 weeks
ECB - SL	Completion and signing of Certificate (DOE 95-11)	1 week
Recipient	Notify ECB if receipt is either not issued or not used after certification is complete	
Recipient	Seek advice and approval from Environment Canada for change in land use or disposition for review (in writing)	
ECB - SL	Review and assess change in land use or disposition. Send written response.	3 weeks
Revenue Canada	Enforcement of penalty provisions if random audits reveal the need for penalties; or change in land use or disposition was not approved by ECB .	