



**Ontario Land Trust Alliance Inc.
Annual General Meeting and Anniversary Celebration
for the fiscal year 2021/2022
November 15, 2022 at 5:00 PM – 7:00 PM**

By Zoom

AGENDA

1. Call to Order, Land Acknowledgement and Welcoming Remarks
2. Adoption of Rules of Order (Page 1 of the attachment)
3. Adoption of the Agenda (Page 2)
4. Adoption of the Minutes of the 2020 Annual General Meeting (Page 3)
5. Audited Financial Statements for the year 2021/2022 (Page 4)
6. Auditor Appointment (Page 5)
7. Annual Report for 2021/2022 (Page 6)
8. Elections (Page 7)
9. Member Q&A (Page 10)
10. Other Business
11. Adjournment
12. OLTA Anniversary Celebration (Intro from the ED, OLTA Impact over time, perspectives from the early days, OLTA History, open mic to share OLTA and land trust stories)

Agenda item # 2

AGM 2021/2022

November 15, 2022

To: The Members of the Ontario Land Trust Alliance

Re: Adoption of Rules of Order

Background Summary

Business at the Annual General Meeting needs to be conducted in a manner that is open and orderly. In order to ensure this, it is proposed to use the 11th edition of Robert's Rules of Order.

Recommendation

Resolved, that, the Annual General Meeting for the fiscal year 2021/22 of the Ontario Land Trust Alliance be conducted in accordance with the 11th edition of Robert's Rules of Order.

Agenda item # 3

AGM 2021/2022

November 15, 2022

To: The Members of the Ontario Land Trust Alliance

Re: Adoption of the Agenda

Summary

The Chair will ask the membership if there are any additional items for the agenda, following which the agenda for the meeting will be considered for adoption either as presented or as amended.

Recommendation

Resolved, that, the agenda for the Annual General Meeting for the fiscal year 2021/2022 of the Ontario Land Trust Alliance be adopted as presented (as amended).

Background

The Chair will present the proposed agenda to the membership for consideration. Opportunity is given for members to request additional items for the agenda. These will be placed in sequence as numbered items before agenda item #10, "Other Business" unless the membership indicates that an additional item should go at a specific point in the agenda. If needed, the Chair will rule as to where on the agenda an item will be placed.

Agenda item # 4

AGM 2021/2022

November 15, 2022

To: The Members of the Ontario Land Trust Alliance

Re: Adoption of the Minutes of the 2021 Annual General Meeting

Summary

The minutes of the 2021 Annual General Meeting are to be considered.

Recommendation

Resolved, that, the minutes of the 2021 Annual General Meeting of the Ontario Land Trust Alliance be adopted as presented.

Background

The minutes of the 2021 Annual General Meeting are included in the package for your review. The membership will be given opportunity to ask questions for clarification purposes on the minutes. A motion to adopt the minutes will then be sought. Following adoption of the minutes, any business arising from the minutes will be addressed.

Agenda item # 5

AGM 2021/2022

November 15, 2022

To: The Members of the Ontario Land Trust Alliance

Re: Audited Financial Statements for the year 2021/2022

Summary

The audited financial statements for 2021/2022 will be reviewed with the membership.

Recommendation

Resolved, that, the audited financial statements for the year 2021/2022 be received as presented.

Background

The audited financial statements for 2021/2022 are attached for your review. Draft statements were presented to the Board of Governors on September 19, 2022 and a resolution was passed approving the audited financial statements. The audited statements are thus before you to receive. OLTA's Treasurer, Beth Gilhespy, will provide an overview summary of the statements and address questions.

Agenda item # 6

AGM 2021/2022

November 15, 2022

To: The Members of the Ontario Land Trust Alliance

Re: Auditor Appointment

Summary

An auditor is appointed annually subject to satisfactory performance. The Board of Governors is seeking the support of the membership to use the firm of Prentice Yates & Clark for the fiscal year 2022/2023.

Recommendation

Resolved, that, the Ontario Land Trust Alliance appoint the firm of Prentice Yates & Clark as auditor for the fiscal year 2022/2023.

Background

OLTA retained the accounting firm of Prentice, Yates & Clark to provide audit services for the period of 2010/2011 through 2021/2022. The Board remains satisfied with the service provided and is therefore seeking support to continue using this firm for the 2022/2023 fiscal year.

Agenda item # 7

AGM 2021/2022

November 15, 2022

To: The Members of the Ontario Land Trust Alliance

Re: Annual Report for 2021/2022

Summary

Copies of the 2021/2022 Annual Report will be available at the Annual General Meeting. It will be reviewed with the membership and questions on it will be addressed. No motion is required for reports for information.

The Chair and Executive Director will give an oral report to update the members on key activities at the Board and staff level in 2021/2022.

To: The Members of the Ontario Land Trust Alliance

Re: Elections

Summary

The membership will elect Governors to the Board and the Board Chair.

The Board of Governors is providing nominations for the position of Governor and for the position of Chair to the membership for consideration. There will also be a call for nominations from the floor in both cases.

Recommendations

Pre-election procedures:

1. Resolved, that, Christopher Baines acts as Election-chair for 2021/2022 AGM.
2. Resolved, that, Erinn Todd and Mikayla Johnston-Clayton be appointed as election scrutineers for 2021/2022 AGM; and, that, following the count and reporting of voting results, all information will be deleted.

Governor elections:

1. Resolved, that, Beth Gilhespy and Kimberley MacKenzie be elected as Governors for a second three-year term.
2. Resolved, that, Daria Koscinski and John Kintare be nominated as Governors for a three-year term.

Daria Koscinski is the Executive Director, Thames Talbot Land Trust. Daria has been actively involved in conservation and land stewardship in Ontario since 2000 through her education, work and volunteer experience with environmental groups. Daria received her BSc and MSc from Queen's University and her PhD from Western University with a focus on ecology, population genetics and habitat fragmentation. Daria is also an Assistant Professor at Western University and teaches part-time in the Department of Biology. Daria enjoys spending time in nature, restoring habitats, and sharing her enthusiasm for local biodiversity through educational programs.

John Kintare joined Kawartha Land Trust as its Executive Director in 2019. John has over a decade of non-profit management experience from across the country and brings a broad spectrum of experiences from organizations and communities large and small. A permaculture enthusiast, John is dedicated to integrating elements of complex systems to provide benefit both to the ecosystem and the humans who rely on it. He holds an Honours Degree in Psychology from the University of Waterloo and is a devoted lifelong learner. John lives with his family in Bobcaygeon.

There may be multiple nominations from the floor. After calling three times for nominations without receiving any, a motion to close nominations is sought.

3. Resolved, that, nominations for the position of Governor be closed.

Chair election:

1. Resolved, that, Caroline Schultz be nominated as Chair of the Ontario Land Trust Alliance for 2022/2023.

There may be multiple nominations. After calling three times for nominations without receiving any, a motion to close nominations is sought.

2. Resolved, that, nominations for the position of Chair 2022/2023 be closed.

Background

For election purposes, every member will be allowed one digital vote. To be in good standing, a member must be up to date in terms of membership dues. Voting will be through the Chat Box.

Two scrutineers will be required to monitor the voting and report back to the Election-chair and destroy voting information following any election. It is proposed that Erinn Todd and Mikayla Johnston-Clayton be appointed as scrutineers. The Election-chair will seek such a motion before moving to the elections and seeking nominations.

Governors will be elected first followed by the election of Chair.

Election of Governors

OLTA has a minimum of nine and maximum of 15 Governors on the Board in accord with our by-law. Seven Governors are continuing in their current term of office. Three Governors are retiring – Barbara Heidenreich, Frank Shaw and Gayle Wood. Two Governors are standing for their second 3-year term - Beth Gilhespy and Kimberley MacKenzie.

There are up to six openings on the OLTA Board of Governors. The OLTA Recruitment and Nominations Policy and Job Description for OLTA Governor were reviewed and updated in 2017. At this time, the OLTA Board is recommending two new Governors as it continues to strive to diversify its composition, address current gaps in skills/abilities and add individuals with complementary perspectives and contacts, while still reflecting a strong cross-section of our membership.

The Election-chair will ask for further nominations from the floor. As each nomination is made, the Election-chair will ask the nominee if they are aware of the duties and expectations of an OLTA Governor and are prepared to stand. Copies of relevant documents about requirements for an OLTA Governor will be available for the nominee to accept.

Upon asking for further nominations three times without receiving a response, the Election-chair will ask for a motion to close nominations.

Election of Chair

The office of Chair is filled from the Governors and is elected by the voting members. The same procedure will be used to elect the Chair as done for the election of Governors.

The Election-chair will seek nominations. Current Chair, Caroline Schultz has agreed to allow her name stand for nomination for Chair for the coming year.

Further nominations may come from the floor.

If there is an election, it will be done using the Chat Box. The voting will be reviewed by the scrutineers to determine the candidate receiving the most votes and the results given to the Election-chair who will read them out. The scrutineers will destroy all voting information following the elections.

Agenda item #9

AGM 2021/2022

November 15, 2022

To: The Members of the Ontario Land Trust Alliance

Re: Member Q&A

Summary

This is an opportunity for OLTA members to ask questions to the OLTA board.

Agenda item #10 and #11

AGM 2021/2022

November 15, 2022

To: The Members of the Ontario Land Trust Alliance

Re: Other Business and adjournment of AGM

Summary

Any additional items for the agenda as identified at the beginning of the meeting.

Adjournment of the AGM.

Agenda item #12

AGM 2021/2022

November 15, 2022

To: All persons present

Re: OLTA Anniversary Celebration

Virtual celebration of OLTA's 20th Anniversary including:

Intro from the ED, OLTA Impact over time, perspectives from the early days, OLTA History, and open mic to share OLTA and land trust stories.