

ONTARIO FARMLAND TRUST (OFT) – PROPERTY RECORD – SUMMARY OF FILE

PROPERTY FILE NAME: _____

PROPERTY # _____ **ECO-GIFT ID #** _____

Summary

Acres:

Hectares:

Date Acquired:

Name of Donor(s):

Mailing Address:

Telephone Number:

Current Landowner:

Mailing Address:

Telephone Number:

Latitude/ Longitude GPS

**Address and Location of Subject
Property**

Type of Transaction

(Fee Simple, Conservation Easement,
Conservation Easement Donation,
Restrictive Covenant, Purchase)

Improvements:

**Assessment for Taxation at Date of
Securement:** \$

Assessment Role: Number:

PIN:

Zoning at Date of Securement: Date:

Official Plan at date of Securement: Date:

Negotiations

First Contact by Oak Ridges Moraine Land Trust:	Date:
Preliminary Letter of Intent Obtained:	Date:
Board of Directors Authorized Preliminary Investigation:	Date:
Board of Directors Authorized Completion of Land Securement:	Date:

Documentation

Appraisal Valuation of Property:	Prepared By: \$
Legal Survey:	Prepared By: Date:
Legal documents A&D, Certificate of Title:	Yes/ No: Date:
Transfer documents	
Conservation Easement (signed by donor and ORMLT):	Yes/ No:
Schedule C Signed (if property has changed hands):	Yes/ No:
Charitable Receipt:	Date:
Managed Forest Plan Tax Incentive Plan:	Prepared By: Date:
OLTA Funding Agreement:	Yes/ No: \$
Baseline Report:	Prepared By: Date:
Property Management Plan:	Prepared By: Date:
Historic Documents Included:	List All Included:

Eco-Gift Only

Ecological Sensitivity Evaluation:	Prepared By: \$
Submission to Environment Canada requesting approval under the Ecological Gifts:	Date:
Program as to Ecological Sensitivity and Fair Market Value:	Date:
Environment Canada - Certificate for Donation of Ecologically Sensitive Land:	Date:
Environment Canada - Notice of Determination of Fair Market Value:	Date: \$
Environment Canada - Certification of Ecological Sensitivity and Statements of Fair Market Value	Date:
Environment Canada - Statement of Fair Market Value at:	\$ Eco Gift ID:
Certificate of Ecological Sensitivity	Date:
Application for Appraisal Review	Date:

Expenditures	Budget (\$)	Actual (\$)	Comments
Appraisal			
Survey			
Legal-Donor's			
Legal-Land Trust's			
Eco Sensitivity Report			
Baseline Report			
Monitoring Report			
Stewardship/ Management Plan			
Total (\$):			

	Potential	Confirmed
Donation/ Grants (\$)		
Various Private Donors (\$)		

NOTES ON MONITORING REQUIREMENTS: