



**OAK RIDGES MORaine  
LAND TRUST**

PROPERTY #

ECOGIFT I.D #

FILE NAME: \_\_\_\_\_

**Summary**

**Acres:**

**Hectares:**

**Date Acquired:**

**Name of Donor(s):**

**Mailing Address:**

**Telephone Number:**

**Current Landowner:**

**Mailing Address:**

**Telephone Number:**

**Latitude/ Longitude GPS**

**Address and Location of Subject  
Property**

**Type of Transaction**

(Fee Simple, Conservation Easement,  
Conservation Easement Donation,  
Restrictive Covenant, Purchase)

**Improvements:**

**Assessment for Taxation at Date of  
Securement:** \$

**Assessment Role:** Number:  
PIN:

**Zoning at Date of Securement:** Date:

**Official Plan at date of Securement:** Date:

## Negotiations

<b>First Contact by Oak Ridges Moraine Land Trust:</b>	Date:
<b>Preliminary Letter of Intent Obtained:</b>	Date:
<b>Board of Directors Authorized Preliminary Investigation:</b>	Date:
<b>Board of Directors Authorized Completion of Land Securement:</b>	Date:

## Documentation

<b>Appraisal Valuation of Property:</b>	Prepared By:  \$
<b>Legal Survey:</b>	Prepared By: Date:
<b>Legal documents A&amp;D, Certificate of Title: Transfer documents</b>	Yes/ No:  Date:
<b>Conservation Easement (signed by donor and ORMLT):</b>	Yes/ No:
<b>Schedule C Signed (if property has changed hands):</b>	Yes/ No:
<b>Charitable Receipt:</b>	Date:
<b>Managed Forest Plan Tax Incentive Plan:</b>	Prepared By: Date:
<b>OLTA Funding Agreement:</b>	Yes/ No: \$
<b>Baseline Report:</b>	Prepared By: Date:
<b>Property Management Plan:</b>	Prepared By: Date:
<b>Historic Documents Included:</b>	List All Included:

### Eco Gift Only

<b>Ecological Sensitivity Evaluation:</b>	Prepared By: \$
<b>Submission to Environment Canada requesting approval under the Ecological Gifts:</b>	Date:
<b>Program as to Ecological Sensitivity and Fair Market Value:</b>	Date:
<b>Environment Canada - Certificate for Donation of Ecologically Sensitive Land:</b>	Date:
<b>Environment Canada - Notice of Determination of Fair Market Value:</b>	Date: \$
<b>Environment Canada - Certification of Ecological Sensitivity and Statements of Fair Market Value</b>	Date:
<b>Environment Canada - Statement of Fair Market Value at:</b>	\$ Eco Gift ID:
<b>Certificate of Ecological Sensitivity</b>	Date:
<b>Application for Appraisal Review</b>	Date:

Expenditures	Budget (\$)	Actual (\$)
Appraisal		
Survey		
Legal-Donor's		
Legal- Land Trust's		
Eco Sensitivity Report		
Baseline Report		
Monitoring Report		
Stewardship/ Management Plan		
<b>Total (\$):</b>		

	Potential	Confirmed
Donation/ Grants (\$)		
Various Private Donors (\$)		

**NOTES ON REQUIREMENTS FOR STEWARDSHIP:**